

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: September 20, 2022

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Council File No. 22-1016
Council District: Citywide

To: The Mayor
The Council

From: *Yplenda Chavez*
for Matthew W. Szabo, City Administrative Officer

Reference: Los Angeles Housing Department transmittal dated July 25, 2022; Received by the City Administrative Officer on August 30, 2022; Additional information received through September 16, 2022

Subject: **REQUEST FOR APPROVAL OF SIX CONTRACTORS TO PROVIDE LEAD TECHNICAL SERVICES AND HISTORIC PRESERVATION SERVICES AND AUTHORITY TO EXECUTE RELATED CONTRACTS**

RECOMMENDATION

That the Council, subject to the approval of the Mayor, authorize the General Manager of the Los Angeles Housing Department (LAHD), or designee, to:

1. Execute contracts with six contractors as listed below for the provision of services related to the ongoing operation of the Lead Hazard Remediation Program and Section 106 Historic Preservation reviews, in substantial conformance with the draft agreements attached to the LAHD transmittal, dated July 25, 2022, with a contract term of one year starting on or around October 1, 2022, with an option to extend for two additional one-year terms, and compensation amounts not to exceed the amounts listed below for each contractor, subject to the review and approval of the City Attorney as to form and legality, contractor performance reviews, funding availability, and compliance with the City's contracting requirements:
 - a. ACC Environmental Consultants, Inc. for the provision of lead and asbestos inspection, survey, and analysis services for a contract amount not to exceed \$5,000 from the Community Development Trust Fund No. 424;
 - b. Lead Tech Environmental for the provision of lead inspection, survey, and analysis services for a contract amount not to exceed \$5,000 from the Community Development Trust Fund No. 424;

- c. EMSL Analytical, Inc. for the provision of laboratory lead and radon testing services for a contract amount not to exceed \$10,000 from the Community Development Trust Fund No. 424;
- d. Forensic Analytical Consulting Services as the recipient of a sole-source contract for the provision of technical training services for a contract amount not to exceed \$50,000 from the LAHD Small Grants and Awards Fund No. 49N;
- e. Overland Pacific & Cutler for the provision of relocation services for a contract amount not to exceed \$35,000 from the Community Development Trust Fund No. 424;
- f. ICF Jones & Stokes, Inc. for the provision of Section 106 Historic Preservation Services for a contract amount not to exceed \$100,000 from the HOME Investment Partnership Program Fund No. 561 (\$80,000) and the Community Development Trust Fund No. 424 (\$20,000). The \$20,000 funding from the Community Development Trust Fund No. 424, will be split between the Community Investment for Families Department (CIFD) and LAHD at \$10,000 for each department. The CIFD will engage directly with ICF Jones & Stokes, Inc. for the provision of services for Community Development Block Grant- (CDBG) funded projects requiring environmental clearance review.

SUMMARY

The Los Angeles Housing Department requests authority to execute contracts with six contractors to provide lead technical services related to the City's Lead Hazard Remediation Program (LHRP) and Section 106 Historic Preservation services. The proposed contracts will have a contract term of one year starting on or around October 1, 2022 with the option to extend for two additional, one-year terms for a total compensation of \$205,000. The compensation allocated for each contractor is summarized in the table below. Funding will be provided by the LAHD Small Grants and Awards Fund No. 49N (\$50,000), HOME Investment Partnership Program Fund No. 561 (\$80,000), and the Community Development Trust Fund No. 424 (\$75,000). This Office concurs with the Department's recommendation.

LHRP and Section 106 Contracts

| Contractor | Service Category | Total |
|-----------------------------------------|-----------------------------------|-------------------|
| ACC Environmental Consultants, Inc. | Inspection, Survey, and Analysis | \$ 5,000 |
| Lead Tech Environmental | Inspection, Survey, and Analysis | 5,000 |
| EMSL Analytical, Inc. | Laboratory Testing | 10,000 |
| Forensic Analytical Consulting Services | Technical Training | 50,000 |
| Overland Pacific & Cutler | Relocation | 35,000 |
| ICF Jones & Stokes, Inc. | Section 106 Historic Preservation | 100,000 |
| | Total | \$ 205,000 |

The City's LHRP provides assistance to low-income households with young children to remediate lead-based paint hazards in privately-owned housing built before 1978 and mitigate lead-based health risks. The Section 106 Historic Preservation Services refers to environmental reviews for federally-funded projects to evaluate any potential impact on properties determined to have historical significance. Additional information regarding the scope of work for each service category under the LHRP and Section 106 Historic Preservation Services can be found in the LAHD report.

On January 17, 2022, the LAHD released a Request for Proposals (RFP) to solicit responses from interested organizations to provide services in five categories: 1) Inspection, Survey, and Analysis for Hazardous Material (Asbestos and Lead); 2) Laboratory Lead and Radon Testing; 3) Technical Training Services; 4) Relocation Services; and 5) Section 106 Historic Preservation Services. A total of eight proposals were received for all RFP service categories, with the exception of Technical Training Services or Relocation Services, which did not receive a response. As a result, the LAHD conducted outreach and received two proposals for Relocation Services. The LAHD is recommending to enter into contracts with the six contractors that received the highest score in each service category. No appeals were received by the deadline. The LAHD contacted Forensic Analytical Consulting Services because of their previous work performing technical training services for the LHRP, and now requests to enter into a sole-source contract with this vendor to perform these services. The City Attorney concurs that a sole-source contract is warranted, as there were no proposals received for this service category and the selected vendor has professional expertise in performing these services.

Pursuant to Charter Section 1022, the Personnel Department determined that there are no City classifications with the necessary qualifications to perform the work for the following three service categories: 1) Relocation Services; 2) Technical Training Services; and 3) Section 106 Historic Preservation Services. A Charter Section 1022 determination was not required for the service categories of Inspection, Survey and Analysis for Hazardous Materials and Laboratory Lead and Radon Testing because the labor component of the proposed contracts is less than \$25,000 each.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. Funding for the proposed contracts will be provided by the Community Development Trust Fund No. 424, HOME Investment Partnership Program Fund No. 561, and LAHD Small Grants and Awards Fund No. 49N.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City's Financial Policies.